

Vendor Application



CONTACT INFORMATION

Company Name					Date	
Last Name		First		Middle		
Street Address					Suite/Unit #	
City		State		ZIP		
Office Phone		Fax		Cell		Other
E-mail Address			Social Security No.		Tax ID	
Business Structure SOLE PROPRIETORSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION <input type="checkbox"/> LIMITED LIABILITY COMPANY <input type="checkbox"/>						

VENDOR QUESTIONNAIRE

How many years has your company been in business?	
How many years of experience does your company have in property preservation?	
How many orders do you estimate your company can completed and submit in one day?	
How many crews do you have within your company?	How many contractors are on each crew?
How many office staff members/personnel?	
Are you or your company involved in any current litigation related to the performance of property preservation services? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If yes to above, please explain:	
Have you ever been convicted of a crime? YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, please explain:
Do you understand that if work is not completed in a timely manner or not according to guidelines, the work may be reassigned to another vendor and you may be charged back for any additional costs incurred by RealtyClean? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Do you work for another mortgage field service company? YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, who?
Are you a licensed general contractor? YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, what is your license #?
If no to above, do you have access to a licensed general contractor? YES <input type="checkbox"/> NO <input type="checkbox"/>	
What are the names of your insurance carrier (s)?	
RealtyClean requires that all contractors/vendors maintain at least one million dollars of general liability and E & O insurance and have RealtyClean named as an additional insured. If you do not meet these requirements, you may apply to be a vendor, but you will not receive work orders until we receive insurance certificates affirming that you have adequate coverage.	
Do you have a general liability insurance policy? YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, what is the current limit?
Do you have an E & O insurance policy? YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, what is the current limit?
Are you required per state law to carry workers compensation insurance? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If yes to above, do you have workers compensation insurance? YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, what is the current limit?
Are all employees/subcontractors insured? YES <input type="checkbox"/> NO <input type="checkbox"/>	

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TECHNOLOGY INFORMATION

Do you have a digital camera? YES <input type="checkbox"/> NO <input type="checkbox"/>	Do you have a mobile phone? YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you have a PDA/Smartphone? YES <input type="checkbox"/> NO <input type="checkbox"/>	Do you have a computer? YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you have a laptop and wireless data card? YES <input type="checkbox"/> NO <input type="checkbox"/>	Do you have internet access? YES <input type="checkbox"/> NO <input type="checkbox"/>

What operating systems are you running on your desktop computers and/or laptops?

Do you have a scanner? YES NO

What kind of backup systems do you have in place (External Hard Drives, Tape Drives, Third Party Apps, Backups to DVDs, etc)?

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to your retainment as a vendor with Prattella Investments Inc DBA RealtyClean, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date